



**STAYMARQUIS**



# ESSENTIALS CHECKLIST

Household items to ensure  
guest satisfaction and safety

# ESSENTIALS CHECKLIST

## TABLE OF CONTENTS

PRIVACY AND SAFETY	1
BEDROOMS	2
BATHROOMS	3
KITCHEN	4
EQUIPMENT BASICS	6
OUTSIDE	7
CLEANING / MAINTENANCE	8
ITEMS TO BE PROVIDED BY MARQUIS	9

In order to ensure that your guests are safe and thoroughly enjoy your home, it is vital that each property be stocked with the necessary items. In the following pages, we highlight supplies that we feel every owner should have at their property and we segment them into two categories: “Essential Items” and “Recommended Items”. The “Essential Items” are must-haves, while the “Recommended Items” are items that will be sure to set your home apart from the rest. We hope you find this guide helpful!



## PRIVACY AND SAFETY

### ESSENTIAL ITEMS

- Welcome book / House manual
- Entry to listing has a lock
- Smoke detector
- Carbon monoxide detector
- Light bulbs (replaced at beginning of season; extra bulbs on site)
- Lock box for keys / Keyless smart lock
- Batteries (replaced at beginning of season; extra batteries on site)
- Fire extinguisher
- First aid kit
- Land line phone



## BEDROOMS

### ESSENTIAL ITEMS

- Top sheet, bottom sheet, bedspread (or duvet with cover, comforter, or quilt) – 2 full sets per bed
- 2 pillows for single beds, 4 pillows for full, queen or king beds (new and clean)
- Space for the guest to hang clothes with at least 4 hangers
- Mattress pad protectors
- Shades on windows

### RECOMMENDED

- Extra blanket, duvet covers & pillows
- Bed bug mattress protectors
- Pillow protectors
- Extra sheets should be available for emergency purposes
- Luggage rack



## BATHROOMS

### ESSENTIAL ITEMS

- Large mirror
- At least 2 rolls of toilet paper
- 4 hand towels
- Hand soap (single bottle or new bar)
- 2 bath towels per guest
- 2 hand towels per guest
- 2 wash clothes per guest
- 2 sets of bath mats per full bathroom (thinner the better)
- 2 beach towels per guest (not too big)
- Shampoo, conditioner and body wash (if full bathroom)
- Body soap, single bottle or new bar (if full bathroom)
- Hair dryers (1 per bathroom)

### RECOMMENDED

- Bathrobes (1 per person, just in master bedroom)



## KITCHEN

### ESSENTIAL ITEMS

- Dinnerware and flatware (2 units per guest)
- Plasticware for outside (plates, cups, wine glasses)
- 4 kitchen dish towels
- 2 sets of pot holders / oven gloves
- Blender
- Toaster
- Pots and pans
- Coffee cups
- Wine glasses
- Can opener
- Strainer / Colander
- Scissors
- Serving spoons
- Tupperware
- Measuring cups
- Spices (salt & pepper)
- Olive oil / Cooking oil
- Saran wrap
- Aluminum foil
- Knife set (Large knife for food prep, bread knife, and paring knife)
- Cutting board
- Spatula

- Long lighter
- Sponge or cleaning brush
- Dish soap
- Garbage can with garbage bag
- Bottle opener and wine opener
- Coffee, coffeemaker and extra filters
- Tea and tea kettle
- Sugar
- Extra garbage bags
- Paper towels

## RECOMMENDED

- Cheese grater
- Electrical mixer
- Drink pitcher / Iced tea pitcher
- Cutting boards
- Fly swatter
- Espresso / Cappuccino maker and cups
- Ice machine
- Wine fridge
- Tongs
- Ladle
- Bottled or filtered water
- Cooler
- Lobster pot



## EQUIPMENT BASICS

### ESSENTIAL ITEMS

- TV or projector screen
- WiFi (download speeds of at least 5Mbps)
- Iron and ironing board or steamer
- Air conditioning or fan that sufficiently cools the space
- Heater or space heater that sufficiently heats the space
- Bluetooth speakers
- Vacuum cleaner - preferably bagless (if bag, need extra bags)
- Cable or streaming services (Netflix, Roku, Hulu)

### RECOMMENDED

- Sound system
- Smart TVs



## OUTSIDE

### ESSENTIAL ITEMS

- Gas BBQ
- Brush & BBQ utensils
- 2 propane tanks (one for back-up)
- Patio table and umbrella
- Beach chairs (2 chairs at minimum)
- Beach umbrella
- Garbage cans with lids
- Lounge chairs
- Pool cleaning pole / Skimmer

### RECOMMENDED

- Cushions for lounge chairs
- Fire pit
- Wood for fireplace or fire pit
- Bicycles



## CLEANING / MAINTENANCE

### ESSENTIAL ITEMS

- Closet or clothing rack
- Broom and dust pan
- All purpose cleaner
- Windex
- Laundry detergent
- Dryer sheets

### RECOMMENDED

- 2 sets of slip covers per couch
- Clorox clean-up
- Oven cleaner
- Bee spray
- Ant traps



## ITEMS TO BE PROVIDED BY MARQUIS

Marquis will provide the items below for each booking for properties within the “Marquis Collection”:

- Shampoo
- Conditioner
- Bodywash
- Paper towels
- Toilet paper
- Laundry detergent
- Dishwashing liquid
- Dishwasher pods
- Sponges
- Kitchen trash bags
- Hand soap

\*cost of products are included in the supplies fee charged to owner for each booking.



**STAYMARQUIS**

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